

Not present: Nicole

Non-symposium:

1. Give a number of the cost and the number of students attending events
2. Make sure to use reusable mugs for coffee break
3. Borrow from Scott the softballs
4. Add access to fb for everyone
5. Need to involve first years to GWG first event
6. About to order the name tags for officers: \$100. Name not printed
7. Provide sponges in the ground lounge

Symposium:

1. Get resumes from students who are not presenting, only for senior students
2. GSO presentations for orientation
3. 17 posters, 5 more interested
4. sent out emails. DASM sending two people. One guy from air product
5. Parking permits, ask Maria. \$5 per pass. Get 30.
6. Kim gave enough grant for video recording & food
7. Keep pushing companies to come
8. IAC industry advise council. Kim is paying for IAC people who gets free copies of video
9. Joe handled gift bags for reps
10. Stephenie takes care of name tags